



Academic Year: 2020-21	Activity Calendar (SE, TE & BE)	Term - II
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Date: 24/12/2020

Activity/ Event	Dates	Conducted Dates
Christmas/Natal Holiday	25/12/2020	25/12/2020
Communicate Commencement date of next semester to Students, Parents (Stakeholders) through Circular, Website and other communication media.	26/12/2020 to 05/01/2021	26/12/2020 to 05/01/2021
Undertaking from Defaulter students and late reported students in Previous Term (students who reported late without prior written permission).		
Elective subject choice from students		
Meeting of Course Faculties with course Coordinators	31/12/2020	31/12/2020
IQAC Meeting – Review and Action Plan		
Meeting of Mentor In-charge with Mentor Faculties (<i>call Defaulter students and ask to report from day one and remind parents of defaulter student about date of commencement</i>).	01/01/2021	01/01/2021
Department meeting (HOD and Dept Faculties) – Analysis of Previous Semester and Action Plans for Coming Semester.	04/01/2021	04/01/2021
Department Meeting - Review of Activities planned for coming Semester.		
Update Notice Board and Web site (communicate information to stakeholders)	04/12/2020 To 06/01/2021	04/12/2020 To 06/01/2021
Faculty Presentation at Department & Lab Visit. (<i>Plans for Teaching Learning Process, Portfolio, Research and innovation, Lab development, Audit of All Expt Setups/ Instruments in Lab to ensure Working condition etc.</i>)	04/01/2021 to 09/01/2021	04/01/2021 to 09/01/2021
Course File Verification and Action report		
Interaction with students and Parents online mode/HOD address/ Communicate department vision mission, goal of department for current semester, short term and long-term goals, importance of stakeholder's involvement, PO/PSO statements/ planning of semester/planning at department level for aptitude courses and other competitive exams/events, student's attendance/ defaulter student action/ mode of conduction of lecture practical, Exams and other SPPU circular along with timetable etc. <i>(let's ensure that stakeholders/ parents should feel proud on their decision of taking admission of their wards at PCCOER).</i>	05/01/2021	05/01/2021
HOD & Faculty Presentation – <u>E&TC Dept</u>	06/01/2020 (Morning)	06/01/2020 (Morning)
HOD & Faculty Presentation – <u>Mech Dept</u>		
HOD & Faculty Presentation – <u>Comp Dept</u>	06/01/2021 (Evening)	06/01/2021 (Evening)
HOD & Faculty Presentation – <u>Civil Dept</u>		
HOD & Faculty Presentation – <u>FE Dept</u>	09/01/2021 (Evening)	09/01/2021 (Evening)
CDC-GB Meeting	08/01/2020	08/01/2020
Commencement of Teaching (SE, TE and BE all branches)	11/01/2021	11/01/2021
*Commencement of Academic Activities (FE)	18/01/2021	18/01/2021
*FE Induction Program	18/01/2021 To 30/01/2021	18/01/2021 To 30/01/2021

<u>Conference on Indian Patents, Copyrights, Innovations and Startup (CIPCIS), December 2021</u>	21/01/2021 To 23/01/2021	21/01/2021 To 23/01/2021
Republic Day	26/01/2021	26/01/2021
First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	15/01/2021	15/01/2021
*Commencement of Teaching (FE)	02/02/2021	02/02/2021
Defaulter students List (Display on NB and communicate to Mentors)	02/02/2021	02/02/2021
First Day Non-Reporting Student List		
Mentor - Student meet	02/02/2021 To 04/02/2021	02/02/2021 To 04/02/2021
Monthly E-magazine By In-charge (Publish on Web Site)		
A meeting of Dept Mentor In-charge with class Teachers (Action Report)	05/02/2021	05/02/2021
ARM	09/02/2021	09/02/2021
Shivaji Maharaj Jayanti Holiday	19/02/2021	19/02/2021
Promethean, Literary Club Events	FEB	FEB
FEEDBACK – I Letters to the Parents – 1	22/02/2021 To 26/02/2021	22/02/2021 To 26/02/2021
Internal Assessment - Unit Test (SE as per new pattern on 1st two UNITS)	22/02/2021 To 27/02/2021	22/02/2021 To 27/02/2021
Remedial/ Corrective Actions		
*SPPU INSEM – (Second Year students) (Don't conduct /organize any other Events During Exam)	01/03/2021 To 05/03/2021	01/03/2021 To 05/03/2021
Defaulter students List (Display on NB and communicate to Mentors)	02/03/2021	02/03/2021
Mentor - Student meet	02/03/2021 To 04/03/2021	02/03/2021 To 04/03/2021
Monthly E-magazine By In-charge (Publish on Web Site)		
A meeting of Dept Mentor In-charge with class Teachers (Action Report)	05/03/2021	05/03/2021
ARM	09/03/2021	09/03/2021
Maha-Shivratri Holiday	11/03/2021	11/03/2021
Promethean, Literary Club Events	MAR	MAR
Internal Assessment - Unit Test (FE as per new pattern on 1st two UNITS)	15/03/2021 To 19/03/2021	15/03/2021 To 19/03/2021
Internal Assessment - Unit Test (TE & BE on 1st 3-UNITS)	22/03/2021 To 26/03/2021	22/03/2021 To 26/03/2021
Remedial/ Corrective Actions		
Dulivandan/ Holi holiday	29/03/2021	29/03/2021
*FE IN-SEM Exam (SPPU) *Tentative Schedule (Don't conduct /organize any other Events During Exam)	30/03/2021 To 03/04/2020	30/03/2021 To 03/04/2020
MID Term Assessment and MID Term Work Calculation (if Practical are conducted from day one)		
Good Friday Holiday	02/04/2021	02/04/2021
Defaulter students List (Display on NB and communicate to Mentors)	03/04/2021	03/04/2021
Mentor - Student meet	03/04/2021 To 08/04/2021	03/04/2021 To 08/04/2021
Monthly E-magazine By In-charge (Publish on Web Site)		
Course File Verification and Action report		
Feedback-II	05/04/2021 To 09/04/2021	05/04/2021 To 09/04/2021

*IN-SEM Exam (SPPU) for TE and BE <i>*Tentative Schedule (Don't conduct /organize any other Events During Exam)</i>		
A meeting of Dept Mentor In-charge with class Teachers (Action Report)	09/04/2021	09/04/2021
Letters to the Parent II	09/04/2021 To 10/04/2021	09/04/2021 To 10/04/2021
ARM (Review - planning of Post academic activities)	12/04/2021	12/04/2021
Gudi Padawa Holiday	13/04/2021	13/04/2021
Dr. Babasaheb Ambedkar Holiday	14/04/2021	14/04/2021
Ramnavami Holiday	21/04/2021	21/04/2021
Conclusion of Teaching (SE, TE and BE)	23/04/2021	23/04/2021
Crash Course	24/04/2021	24/04/2021
Prelim Exam	To	To
Mock Oral / Pract Exam	14/05/2021	14/05/2021
END Term Assessment and Term Work Marks Calculation		
A meeting of Dept Mentor In-charge with class Teachers (Action Report)	27/04/2021	27/04/2021
Final student's Detention List (Display on NB and communicate to Mentors)	28/04/2021	28/04/2021
Conclusion of Teaching (FE)	30/04/2021	30/04/2021*
Maharashtra Day Holiday	01/05/2021	01/05/2021
Monthly E-magazine By In-charge (Publish on Web Site)	03/05/2021	03/05/2021
Ramjan Eid Holiday	13/05/2021	13/05/2021
Conclusion of Term as per SPPU Calendar	15/05/2021	15/05/2021
Final Course File Verification Report	17/05/2021 to 21/05/2021	17/05/2021 to 21/05/2021
Final meeting by Dept Mentor In-charge and Review of corrective action status		
IQAC meeting	24/05/2021	24/05/2021
Budhha Pournima Holiday	26/05/2021	26/05/2021
**SPPU Exam – Practical/ Oral/ TW/ Project		
**SPPU Theory Exam (Backlog & Regular) (SE, TE and BE)		
**SPPU Theory Exam (Backlog & Regular) (FE)		
*Sport Events	MAR END	MAR END
*Annual Function (Gathering)	MAR END	MAR END
*Technical Events	MAR END	MAR END
*NSS Camp	MAR END	MAR END
*Blood Donation Day	MAR END	MAR END
*Medical Checkup Day	MAR END	MAR END

*** Schedule for SPPU exam is not available by the date of publishing this academic calendar and will be communicated separately.*

Working days^s AY-2020-21 TERM-II:

Month	Jan-2021			Feb-2021			Mar-2021			Apr-2021			May-2021			Total working Days								
Class	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE & BE	FE	SE	TE, BE						
\$ Working Days	09	14	14	19	19	19	20	20	20	18	13	13	-	-	-	66	66	66						
Holidays	01			01			02			04			-			08								
Commencement teaching: -	SE, TE & BE 04/01/2021			*FE 18/01/2021			Conclusion of teaching: -						SE, TE & BE 23/04/2021			*FE 30/04/2021			TERM END – 15/05/2021			15 weeks	15 weeks	15 weeks

^sNo working Saturdays & INSEM exam dates were considered.

N/A – Not Applicable

*Tentative Schedule may change (Dates for exam as per SPPU exam Schedule).

Note: 1) Any changes in Academic and activity Calendar shall be informed separately

2) **Principal Meet (ARM) will be Conducted once in a Month (2nd week of month)**

3) HODs meet with dept Faculties at-least twice in Month and as per required.

4) Holiday on 1st and 3rd Saturday of every month.

5) Aptitude Course in Unit Test Time Table as additional subject.

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